



Engage | Learn | Improve

## Requirements to Enroll in SDMF

- Step One: Complete the online enrollment at: [www.fallsschools.org/enroll](http://www.fallsschools.org/enroll)
- Step Two: Schedule a Finalization Appointment and bring along your student's **Birth Certificate**, **Immunizations Records**, and two documents for **Proof of Residency** as it applies from the lists below.

### Resident Must Provide Current Documents

**(Current means documents are dated within the last 30 days)**

- Resident** (Homeowner or Leaseholder)

#### **CATEGORY A (Requires 1 Document)**

- Previous Year Property Tax Statement
- Current Closing Statement
- Current Mortgage Statement
- Current Signed Residential Lease (Hard copy, including a landlord's name, address and phone number) **AND** the SDMF LV-1 Form including canceled check or proof of payment for current month's rent

#### **CATEGORY B (Requires 1 Document)**

- Current Utility Bill (We Energies, Water or Cable)
- Current Phone Bill
- Current Credit Card Statement
- Current Auto or Health Insurance Statement
- Current Pay Check Stub
- Current Government/State Correspondence (i.e., Food Share, Badgercare, SSI)
- Driver's License/State ID with Current Menomonee Falls Address

- Resident** (Homeowner or Leaseholder) allowing parties to stay with them for a specific period of time is considered a 3<sup>rd</sup> Party living situation. Contact the District Office for more information at (262) 255-8440.

- **The School District is required by the State of Wisconsin to verify residency for all students attending their schools.**
- **Early enrollments for an upcoming school year will be required to re-establish residency prior to the start of school for any leaseholder's lease that may expire before school starts.**

(rev 9/11/2024)

School District of Menomonee Falls | W156 N8480 Pilgrim Rd | Menomonee Falls, WI 53051  
P 262-255-8440 | F 262-255-8461 | [www.FallsSchools.org](http://www.FallsSchools.org)