



**COVID-19 Employee Flowchart
(8/2020)**

Investigation into COVID-19 symptoms and/or exposure will be completed by the SDMF HR Department, Pupil Services and the County Health Department as needed.

Employees are not to share any COVID-19 related information about themselves or others with students, families or other staff.

Waukesha County Health Department will help to determine:

- Who (staff/students/community) is considered exposed or close contact with the positive COVID-19 case. These people will be notified of exposure from the health department.
- Cleaning and disinfecting required due to a positive case of COVID-19 in one of our facilities.
- Building/area closure due to positive case of COVID-19 in our facilities.