



Class of 2019

Dear Seniors & Parents,

It's hard to believe how these last three years have flown by, but here we are at your senior year of high school! The yearbook staff wants to help make the senior section of the yearbook one that you will always cherish, so please read below carefully and let us know if you have any questions.

YEARBOOK SENIOR PHOTO SUBMISSION FAQ

When is the deadline for submitting senior portraits for the 2019 yearbook? *NOVEMBER 1, 2018*

What happens if I miss the deadline? *Your student ID photo will be used in the yearbook.*

How should I submit the photo? *There are a number of ways:*

1. ***Preferred method is to email a high resolution (1KB or larger) jpg file to: yearbook@menomoneefallsschools.org. Please attach the file, do not paste it in to the body of the email. Please do not submit a png file as we are unable to crop or adjust png files.***
2. ***Submit a high resolution jpg file on a disc or thumb drive to Mrs. Wood in the Athletics/ Activities Office. Property will be returned.***
3. ***Bring a paper photo (2"x3" minimum) to Mrs. Wood in the Athletics/ Activities Office or mail to the high school, Attn: Heidi Wood***

What orientation should my photo be? *Your photo should be PORTRAIT (VERTICAL) orientation.*

What pose may be submitted? *Head shots are preferred although it's really your choice. Keep in mind that the printed photo in the yearbook is only slightly over an inch and a half square, so the student's face will be quite small when using a full body pose. Check out last year's yearbook for perspective.*

How will my name appear in the yearbook? *Your name will appear as your full first name and full last name, the same as it will appear on your diploma and in Power School.*

If you have any questions about senior photo submission, please feel free to contact us at the high school.

Sincerely,

Your 2019 Yearbook Advisors:

Tim Gotzler - gotztim@sdmfschools.org

Heidi Wood - woodhei@sdmfschools.org or 262-255-8414

