



Engage | Learn | Improve

July 2020

Dear Parents and Guardians,

Welcome to the **2020-21** school year! Our mission in School Nutrition is to nourish the minds of our academic community and help them thrive by providing quality meals with exceptional customer service, in a safe, respectful, happy and healthy environment. We are excited to bring nutritious and delicious meals to your students every day and celebrate the foods we eat through fun food-related learnings.

Don't forget to check out the School Nutrition web page at <https://www.fallschools.org/divisions/school-nutrition> for monthly breakfast and lunch menus, online payments, Free and Reduced applications and more!

**2020-21 Lunch Prices**

Grades K – 5 Hot Lunch	\$2.50
Grades 6 – 8 Hot Lunch	\$2.85
Grades 9 – 12 Hot Lunch	\$3.10
Reduced	\$0.40
Adult Lunch	\$3.80
Milk	\$0.40

**2020-21 Breakfast Prices**

Grades K – 5 Cold Breakfast	\$1.65
Grades 6 – 12 Cold Breakfast	\$1.70
Grades 9 – 12 Hot Breakfast	\$2.00
Reduced	\$0.00
Adult Breakfast	\$2.65
Milk	\$0.40

**Meeting the Healthy Guidelines for Breakfast and Lunch**

The School District of Menomonee Falls follows the National School Breakfast and Lunch Programs in which grains contain 51% whole wheat; weekly saturated fat is less than 10% of the total calories; and menu offerings contain zero trans-fat (this excludes naturally occurring fats). We also offer a variety of milks including 1% white and fat free white, chocolate and strawberry. Every day at each school, we offer to all hot lunch students, a fresh fruit and vegetable choice bar that includes an assortment of fresh fruits and vegetables, beans and composed salads!

**Free and Reduced Application for Breakfast and Lunches**

Families who are having financial difficulties are encouraged to apply for the Free and Reduced Meal Program offered throughout our district. These benefits are completely confidential. Only one Free and Reduced form per family is needed. **You may apply for Free and Reduced Meal benefits online at the School Nutrition web page at <https://www.fallschools.org/divisions/school-nutrition/free-reduced-information>. Click on “Apply for Free & Reduced Online” and you will be taken to our online application portal.** Please note that families must be a registered Wordware user in order to access the online application. You may also print a Free and Reduced application found on our School Nutrition web page under “**Apply for Free & Reduced Paper**” or request an application from your school. Please send your application to the School Nutrition Department at the High School where it will be processed. If your family receives public assistance, you may already be directly certified for free lunch through the state. We will mail a notification letter to you if you qualify for Direct Certification in which no paper application will be needed from your family.

Menomonee Falls School Nutrition | N80 W14350 Titan Dr | Menomonee Falls, WI 53051  
P 262-250-6461 | F 262-255-8397 [www.FallsSchools.org/MFHS](http://www.FallsSchools.org/MFHS)

The School District of Menomonee Falls does not discriminate in employment, program opportunities, or delivery of services, WI statute, 118.13

### **“Complete” Breakfast and Lunch Meals (Please see the “Complete Meal” information sheet.)**

In order to receive the free or reduced benefit, a student must take a “complete” meal consisting of the following:

**Breakfast:** A complete breakfast contains 3 of 4 offered meal components.

**Lunch:** A complete hot lunch contains 3 of 5 offered meal components.

**If a complete meal is not taken, each meal component will be charged at the ala carte pricing at your expense.**

### **Milk Purchases**

Students who bring a cold lunch may purchase a milk for \$.40. **If your account has a negative balance, milk purchases will not be permitted to be charged to your account. Free and reduced families will be charged \$.40 for milk if the student brings a cold lunch or you can supply your own drink.**

### **Family ID and Student Lunch Numbers**

Family, student and staff ID and lunch numbers will remain the same year after year.

### **SEE WHAT YOUR KIDS ARE EATING! Access Your Family Lunch Account Online**

To access your family lunch account online, please go to the School Nutrition web page at <https://www.fallschools.org/divisions/school-nutrition>. Click on “Pay School Nutrition Fees”. The first time you log in, you will need your Family Key to register with Wordware, the Lunch Cashier System. Call **262-250-6462** to request your Family Key. Once you have registered with Wordware, use your email address and password you created to log in. We will never know your password, so please write it down! **This site shows your balance, deposits, detailed statement of what your children are eating and lets you also set your own low balance email notification level.**

### **Ala Carte Items Available at ALL Schools**

At the elementary schools, ala carte items such as the extra entrée, dessert and juice box are available. North Middle School and the High School have many more ala carte choices available, including healthy snack options. **If your account has a negative balance, ala carte purchases will not be permitted to be charged to your account.** If your student is not blocked from ala carte purchases, your account will be charged if these items are taken. Please fill out the “**Ala Carte Restriction Form**” to prevent these purchases. This form can be found on our School Nutrition web page under “**School Nutrition Forms**”.

### **Lunch Payments - Please do not include lunch money with any other school fees or dues.**

Parents/guardians can make online lunch account payments by going to the School Nutrition web page at <https://www.fallschools.org/divisions/school-nutrition>. Click on “Pay School Nutrition Fees”. **There is a \$3.00 convenience fee for online payments.** Parents/guardians can also pay by check. Checks should be made payable to **SDMF School Nutrition** and can be mailed to the attention of the **School Nutrition Department, Menomonee Falls High School, N80 W14350 Titan Drive, Menomonee Falls, WI 53051. Please remember to put your Family ID number on the check.** If the family name is different than the student’s name, please **write the student’s full name on the check.** Please do not send cash payments as it is very difficult to track down if lost. Payments can be sent to school with your student and given to the school secretary in the front office or to a School Nutrition employee in the cafeteria. Only at the High School do we accept cash for hot lunch and ala carte purchases. We do not accept cash in the hot lunch lines at any of the other schools. It is recommended to deposit \$25.00 or more per student at a time. Please note our office requires a minimum of two business days to apply payments.

### **Low or Negative Balance Notifications**

**It is the responsibility of the family to keep their lunch account in the positive and for paying off any negative balances in a timely manner.** Depending on the number of students in your account and if your student purchases ala carte items, it is possible your lunch account could go from a positive to a negative balance in one day. Families will be notified by email, voicemail and text when the account falls below \$10.00, per default. If you would like a higher low balance level than \$10.00, you can change your setting in Wordware under “**Family Account**” then “**Change Settings – Notifications**”. If you are not receiving these notifications, please contact us in the School Nutrition Department at 262-250-6462. The School Nutrition office will also make personal telephone calls to families with a negative balance.

### **Thank You!**

We in the School Nutrition Department want to sincerely thank you for your continued support of both the school lunch and breakfast programs! If you have any questions or concerns, please contact us at either 262-250-6462 or 262-250-6461. Have a great 2020-21 school year!

Sincerely,

Sue Kirchstein, Director of School Nutrition  
School District of Menomonee Falls