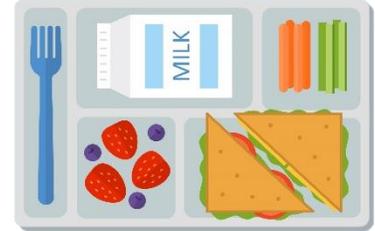




July 2021

Dear SDMF Parents and Guardians,

Welcome to the **2021-22** school year! Our mission in School Nutrition is to nourish the minds of our academic community and help them thrive by providing quality meals with exceptional customer service, in a safe, respectful, happy and healthy environment. We are excited to bring nutritious and delicious meals to your students every day!



Please read the communication below regarding 2021-22 breakfast and lunch meal program information and don't forget to check out the School Nutrition web page at <https://www.fallschools.org/divisions/school-nutrition> for monthly breakfast and lunch menus, online payments, Free and Reduced applications and more!

Free Breakfast & Lunch for the 2021-22 School Year!

The School District of Menomonee Falls is participating in the USDA Seamless Summer Option (SSO) for the entirety of the 2021-22 school year. This means that our school is providing *free* breakfast and lunch meals every day to all students through **June 30, 2022** regardless of their meal benefit status – Free, Reduced or Paid!

“Complete” Breakfast and Lunch Meals (Please see the “Complete Meal” information sheet.)

When your child participates in our healthy and delicious school meals program it will save your family time and money. At breakfast, all students are offered at least four food items from three food components (grain, fruit, and fluid milk) and at lunch are offered five food components (grain, protein, fruit, vegetable, and fluid milk). For your student's **breakfast** to be free, they must take at least three food items, one of which is ½ cup fruit or vegetable or they can take all 4 food items. For your child's **lunch** meal to be free, they must take at least three different food components, one of which is ½ cup fruit or vegetable or they can take all 5 food items. A la carte items, milk only, or meals that do not meet the requirements described above will be charged a fee.

Meeting the Healthy Guidelines & Clean Label Offerings

The School District of Menomonee Falls follows the National School Breakfast and Lunch Programs in which grains contain 51% whole wheat; weekly saturated fat is less than 10% of the total calories; and menu offerings contain zero trans-fat (this excludes naturally occurring fats). We also offer a variety of milks including 1% white and fat free white, chocolate and strawberry. We strive to procure food items that are “Clean Label” meaning that they are minimally processed and do not contain antibiotics, artificial ingredients, flavors, colors or high fructose corn syrup. For more information, go to the School Nutrition website at: <https://www.fallschools.org/divisions/school-nutrition/menus>

Breakfast & Lunch Menus

Each day, both North Middle School and the High School will be offering a “Grab ‘n Go” breakfast, as well as several entree choices available in the cafeteria that students can choose from. Students at the elementary schools will be participating in “Breakfast in the Classroom” in which upon arriving to their classroom, they will receive a breakfast and consume it in their classroom. For Lunch, students at the elementary schools and North Middle school will have the choice of either a hot or cold entrée each day and the High School will offer 4 hot entrée selections and 2 cold entrée selections each day. To view the Breakfast and Lunch menus, please go to the School Nutrition webpage at: <https://www.fallschools.org/divisions/school-nutrition/menus>

Milk Purchases for Cold Lunch Students

Students who bring a cold lunch may purchase a milk for \$.40. Your student will need to know their lunch number if they are purchasing a milk. **If your account has a negative balance, milk purchases will not be permitted to be charged.**

A la Carte Items Available at North Middle School and the High School

North Middle School and the High School offer healthy a la carte snack options. Your student will need to know their lunch number if they are purchasing a la carte item(s). **If your account has a negative balance, a la carte purchases will not be permitted to be charged.** If your student is not blocked from a la carte purchases, your account will be charged if these items are taken. Please fill out the **“A la Carte Restriction Form”** to prevent these purchases. This form can be found on our School Nutrition web page under **“School Nutrition Forms”**.

Free and Reduced Application for Breakfast and Lunches

Even though receipt of free meals does not depend on an approved free and reduced-price meal application, we are still distributing and processing them this school year so SDMF families who are having financial difficulties may qualify for P-EBT benefits as well as other school funding. These benefits are completely confidential. Only one Free and Reduced form per family is needed. **You may apply for Free and Reduced Meal benefits online at the School Nutrition web page at <https://www.fallschools.org/divisions/school-nutrition/free-reduced-information>.** Click on **“Apply for Free & Reduced Online”** and you will be taken to our online application portal. Please note that families must be a registered Wordware user in order to access the online application. You may also print a Free and Reduced application found on our School Nutrition web page under **“Apply for Free & Reduced Paper”** or request an application from your school. Please send your application to the School Nutrition Department at the High School where it will be processed. If your family receives public assistance, you may already be directly certified for free lunch through the state. We will mail a notification letter to you if you qualify for Direct Certification in which no paper application will be needed from your family.

Access Your Family Lunch Account Online

To access your family lunch account online, please go to the School Nutrition web page which can be found at <https://www.fallschools.org/divisions/school-nutrition>. Click on **“Pay School Nutrition Fees”**. The first time you log in, you will need your Family Key to register with Wordware, the Lunch Cashier System. Call **262-250-6462** to request your Family Key. Once you have registered with Wordware, use your email address and password you created to log in. We will never know your password, so please write it down! **This site shows your balance, deposits, detailed statement of what your children are eating and lets you also set your own low balance email notification level.**

Lunch Payments - Please do not include lunch money with any other school fees or dues.

Although breakfast and lunch meals are free to all students, cold lunch students who would like to purchase milk or students who would like to purchase a la carte items will need to have money in their lunch account. Parents/guardians can make online lunch account payments by going to the School Nutrition web page at <https://www.fallschools.org/divisions/school-nutrition>. Click on **“Pay School Nutrition Fees”**. **There is a \$3.00 convenience fee for online payments.** Parents/guardians can also pay by check. Checks should be made payable to **SDMF School Nutrition** and can be mailed to the attention of the **School Nutrition Department, Menomonee Falls High School, N80 W14350 Titan Drive, Menomonee Falls, WI 53051. Please remember to put your Family ID number on the check.** If the family name is different than the student’s name, please **write the student’s full name on the check.** Please do not send cash payments as it is very difficult to track down if lost. Payments can be sent to school with your student and given to the school secretary in the front office or to a School Nutrition employee in the cafeteria. Only at the High School do we accept cash for a la carte purchases. We do not accept cash in the hot lunch lines at any of the other schools. It is recommended to deposit \$25.00 or more per student at a time. Please note our office requires a minimum of two business days to apply payments.

Low or Negative Balance Notifications Turned Off

It is the responsibility of the family to keep their lunch account in the positive and for paying off any negative balances in a timely manner. Depending on the number of students in your account and if your student purchases milk or a la carte items, it is possible your lunch account could go from a positive to a negative balance in one day. For the 2021-22 school year, **the low or negative balance notifications will be turned off** and families will not be notified by email, voicemail or text if their account falls below \$10.00. We are asking that families monitor their lunch accounts through the Wordware lunch cashier system.

Thank You!

We in the School Nutrition Department want to sincerely thank you for your continued support and participation of both the school lunch and breakfast programs! If you have any questions or would like additional information, please contact us at either 262-250-6462 or 262-250-6461. Have a great 2021-22 school year!

Sincerely,

Sue Kirchstein, Director of School Nutrition
School District of Menomonee Falls