



REVISED JULY 2024

### How to view Bus Route information in Parent Portal

Click here: [It is as easy as 1 – 2 – 3!](#)

Step 1: Enter your home phone number (listed in PowerSchool) without dashes for your User ID **and** Password.

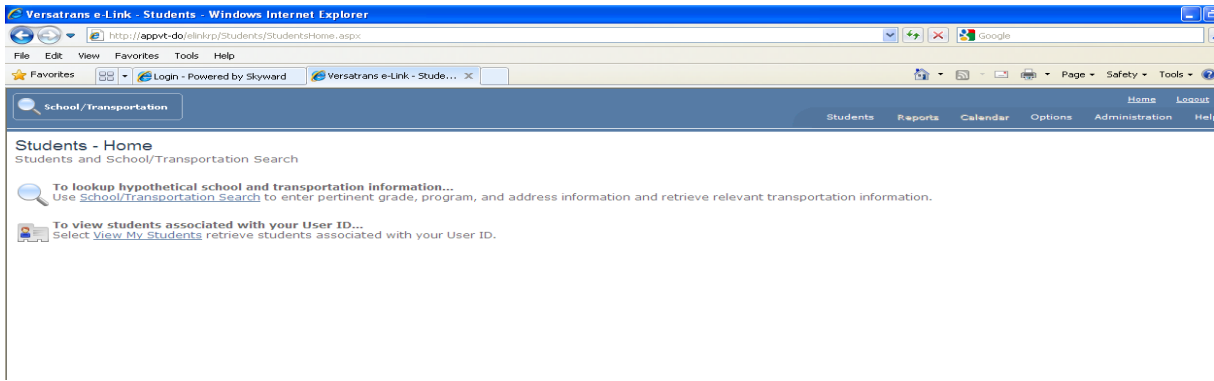
Note **\*\*if you have not updated your phone number in PowerSchool to your school, you could have an old phone number in our system.**

(example: 2622554444 )

Step 2: Click on “Work with Students”

Step 3: Click on “View My Students” (and you will see your student(s)).

(Optional) Step 4: To PRINT, click on the “Display PDF” (in the upper left hand corner and print).



### Transportation Information (example)

Transportation Information						
<b>Request Information:</b>	Type: <b>IN</b>	Status: <b>No Bus</b>	From:			
	Days: <b>All</b>	Walk Dist: <b>0.00 mi.</b>	To:	<b>VALLEY VIEW ELEM</b>		
<b>From</b>	<b>Time</b>	<b>Route</b>	<b>Bus</b>	<b>Days</b>	<b>To</b>	<b>Time</b>
<b>Request Information:</b>	Type: <b>OUT</b>	Status: <b>No Bus</b>	From:	<b>VALLEY VIEW ELEM</b>		
	Days: <b>All</b>	Walk Dist: <b>0.00 mi.</b>	To:			
<b>From</b>	<b>Time</b>	<b>Route</b>	<b>Bus</b>	<b>Days</b>	<b>To</b>	<b>Time</b>

### Transportation Information

Transportation Information						
<b>Request Information:</b>	Type: <b>IN</b>	Status: <b>Ride</b>	From:	<b>MERRIMAC DR@FRANKLIN DR</b>		
	Days: <b>All</b>	Walk Dist: <b>0.01 mi.</b>	To:	<b>RIVERSIDE ELEM</b>		
<b>From</b>	<b>Time</b>	<b>Route</b>	<b>Bus</b>	<b>Days</b>	<b>To</b>	<b>Time</b>
MERRIMAC DR@FRANKLIN DR	8:18 AM	BF-40AM		MTWHF	Riverside	8:40 AM
<b>Request Information:</b>	Type: <b>OUT</b>	Status: <b>Ride</b>	From:	<b>RIVERSIDE ELEM</b>		
	Days: <b>All</b>	Walk Dist: <b>0.01 mi.</b>	To:	<b>MERRIMAC DR@FRANKLIN DR</b>		
<b>From</b>	<b>Time</b>	<b>Route</b>	<b>Bus</b>	<b>Days</b>	<b>To</b>	<b>Time</b>
Riverside	3:52 PM	BF-40PM		MTWHF	MERRIMAC DR@FRANKLIN DR	4:08 PM

If your child does qualify for a bus, it will show in the Route Box. For example, BF – 40 AM means Ben Franklin, Bus 40 in the AM (morning). 40PM means bus 40 in the evening.

If your child does not qualify for a bus due to living in the walk zone of your school, then you will see the Route Box labeled as WALK/NO BUS next to Status. We do provide a fee-based, non-mandated busing service for walkers. Please go to the [district website](#) click on the **Non-Mandated Bus tab** for more information.

- **Please be aware that your child's bus route information is subject to change. Please re-check your child's bus route information in this database a few days before school begins. Times can change due to adding or deleting students.**

We hope you'll find this service convenient and easy to use. By following a few easy steps, beginning with clicking on the link at the top of the page and entering your (10-digit) **home** phone number in the username **and** password text box, you'll be able to determine your child's school bus 'morning pick-up' location and time, and 'afternoon drop-off' location and time.

\*\*If you typed your phone number in and you do not see all your students, it could be that you have two different home phone numbers in PowerSchool. In order to link your students, they must have the same phone number.

We are always working to improve bus service and maintain efficiency in bus schedules. Please make sure your student(s) are at their bus stop 5 minutes before the pickup time. At the beginning of the school year, the bus routes are sometimes delayed and we ask you to please be patient. Students may only ride their assigned buses.

If you have any questions or concerns, you can call your [School Administrative Assistant](#) at your child's school and they can look up bus information for you. If you look up your bus/walk information and notice it is incorrect, please let your school know the correct information. If you have any other concerns, contact Laura Troutman at 262-250-8851 or email: [transportation@sdmfschools.org](mailto:transportation@sdmfschools.org). Please remember to check out our [district website](#) to review our Transportation FAQ's and other bus related information.

**\*\*\*Due to the overwhelming responses in August, if you have a change in address or daycare, or would like to request non-mandate bussing the deadline to notify the School District of Menomonee Falls transportation via email: [transportation@sdmfschools.org](mailto:transportation@sdmfschools.org) of the change by **August 21, 2024**. Please make note that on **August 22, 2024 both bus stop change and non-mandate request will be turned off and will resume mid-September. Again, bus stop change & non-mandate requests must be received by August 21, 2024 in order to be reviewed prior to the start of the school year. Thank you.****